**EAGLESWOOD TOWNSHIP BOARD OF EDUCATION
511 Route 9 West Creek, NJ 08092
609-597-3663**

***Application for Employment***

Date: Click or tap here to enter text.

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

|  |
| --- |
| Last Name:Click or tap here to enter text. First Name:Click or tap here to enter text. Middle: Click or tap here to enter text. Street Address Click or tap here to enter text. City Click or tap here to enter text. State Click or tap here to enter text. Zip Click or tap here to enter text.Phone Numbers Click or tap here to enter text. Email Address Click or tap here to enter text.NJ Driver’s License Number: Click or tap here to enter text. **POSITION APPLIED FOR**: Click or tap here to enter text. |

If you are under 18 years of age, can you provide required proof of your eligibility to work? [x]  Yes [ ]  No

Have you ever filed an application with us before? [ ]  Yes [ ]  No If Yes, give date: Click or tap here to enter text.
Are you currently employed? [ ]  Yes [ ]  No. May we contact your present employer? [ ]  Yes [ ]  No
Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? [ ]  Yes
Proof of citizenship or immigration status will be required upon employment.

On what date would you be available for work? Click or tap here to enter text.
Are you available to work: [ ]  Full Time [ ]  Part Time
Are you currently on "lay-off' status and subject to recall? [ ]  Yes [ ]  No Can you travel if a job requires it? [ ]  Yes [ ]  No

Have you been convicted of a felony within the last 7 years? [ ]  Yes [ ]  No If Yes, please explain.
Conviction will not necessarily disqualify an applicant from employment
Click or tap here to enter text.

**Note to Applicants**: DO NOT ANSWER THE FOLLOWING QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.
Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? A description of the activities involved in such a job or occupation is attached. [ ]  Yes [ ]  No

**\*If you have a resume, references, certification, and criminal history certificate, please attach and proceed to page 4**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Name & Address of School** | **Course of Study** | **Years Completed** | **Diploma/Degree** |
| **High School** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **Undergraduate College** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **GraduateProfessional** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **Other:** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

 **Certifications - List Specifics:**Click or tap here to enter text.

* **CEAS (Traditional Route)** [ ]
	+ **Provisional Started** [ ]
* **CE (Alternate Route)** [ ]
	+ **Provisional Started** [ ]
* **Standard Certificate** [ ]  **Indicate any Foreign language you can speak, read and/or write
 FLUENT GOOD FAIR**

|  |  |  |  |
| --- | --- | --- | --- |
| **SPEAK** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **READ** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **WRITE** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

 **Describe any of your specialized training, apprenticeship, skills and extra-curricular activities or job-related training received in the United States Military, or any additional information you feel may be helpful to us in considering your application:**Click or tap here to enter text. **List professional, trade, business or civic activities and offices held. You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:**

Click or tap here to enter text.

**Employment Experience:**Start with your present or las job. Include any job-related military service assignments and volunteer activities. If you need additional space please use a separate sheet of paper.
1.

|  |  |
| --- | --- |
| Employer Click or tap here to enter text. | Dates Employed Click or tap here to enter text. |
| Address Click or tap here to enter text. |  |
| Phone Click or tap here to enter text. | Email Click or tap here to enter text. |
| Job title Click or tap here to enter text. | Supervisor Click or tap here to enter text. |
| Work Performed Click or tap here to enter text. |

2.

|  |  |
| --- | --- |
| Employer Click or tap here to enter text. | Dates Employed Click or tap here to enter text. |
| Address Click or tap here to enter text. |  |
| Phone Click or tap here to enter text. | Email Click or tap here to enter text. |
| Job title Click or tap here to enter text. | Supervisor Click or tap here to enter text. |
| Work Performed Click or tap here to enter text. |

3.

|  |  |
| --- | --- |
| Employer Click or tap here to enter text. | Dates Employed Click or tap here to enter text. |
| Address Click or tap here to enter text. |  |
| Phone Click or tap here to enter text. | Email Click or tap here to enter text. |
| Job title Click or tap here to enter text. | Supervisor Click or tap here to enter text. |
| Work Performed Click or tap here to enter text. |

References:

Name: Click or tap here to enter text. Phone: Click or tap here to enter text.

Address: Click or tap here to enter text. Email: Click or tap here to enter text.

Name: Click or tap here to enter text. Phone: Click or tap here to enter text.

Address: Click or tap here to enter text. Email: Click or tap here to enter text.

Name: Click or tap here to enter text. Phone: Click or tap here to enter text.

Address: Click or tap here to enter text. Email: Click or tap here to enter text.

*\*An original signature and date are required. Please do not submit an electronic signature.*

**I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.**

**This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.**

**I hereby understand and acknowledge that, unless otherwise defined by law, any employment relationship with this organization is of an “at will” employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.**

**In the event of employment, I understand that false or misleading information given in my application or interview(s) ma result in discharge. I understand, also, that I am required to abide by all rules and regulations o the employer.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Signature of Applicant**

Initial that you have a received a job description \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Interview Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_